

## 300 EAST RANDOLPH GARAGE BICYCLE PARKING RULES AND REGULATIONS

1. Garage Bicycle Parking spaces are limited for use by current building employees only and will be assigned on a first come, first serve basis. If demand exceeds availability, a waiting list will be created in the event space becomes available in the future. Registration with the CBRE Building Management Office is required to secure a Garage Bicycle Parking Space or to be put on a waiting list.
2. Licensees must ride on a regular basis. Access to the parking garage and the Bicycle Parking Release and Waiver will be terminated after 30 calendar days of non-use. Bicycles abandoned after 30 days will be removed by the Building.
3. Garage Bicycle Parking access is via mid-level Randolph Street, 300 East Randolph Garage ONLY. Bicycles are NOT to be transported through the building lobby, freight elevator or parking garage elevator.
4. Garage Bicycle Parking access rights will be added to your existing building access card. Access for Garage Bicycle Parking does NOT allow access for automobile parking in the garage.
5. Garage Bicycle Parking Hours will mirror your assigned Building access hours. Tenant access: 24/7. HCSC employee access: assigned building access based on your current employee status/position.
6. Bikes must be locked/secured to the bike racks using your own lock.
7. Garage Bicycle Parking access rights are not transferrable or to be shared. "Piggy-backing" is not allowed and will result in the termination of Garage Bicycle Parking access rights.
8. Building identification stickers must be visible on the bike at all times, in the event ownership needs to be verified.