Lease Intelligence – Stacking and Expiration Reports

Stacking Report

The Lease Intelligence Stacking Report graphically displays the property's suites and current occupancy status. From here, the building staff can view a lease summary, options, and Right of First Offer (ROFO). Other details may be viewed, such as:

- Total Lease Square Footage
- Total Occupied Square Footage
- Total Vacancy Square Footage
- Common Space Square Footage
- Total Building Square Footage

The data is populated by uploading the CBRE Lease Abstract. As of December 18, 2014, Lease Abstract versions 9.0 – through 10.8 are supported. To learn more about how to upload the CBRE Lease Abstract, click here to watch an interactive tutorial video.
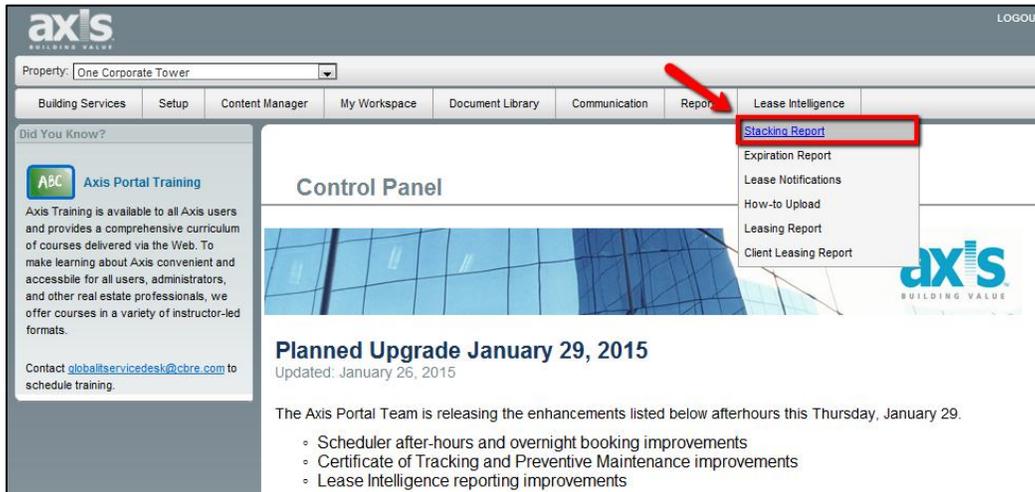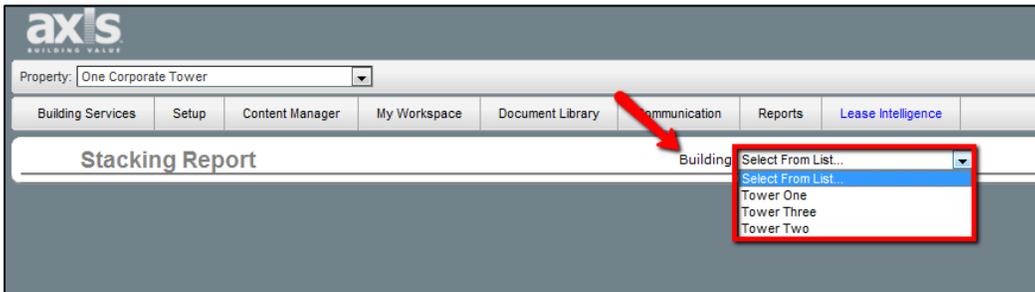
Expiration Report

The Lease Intelligence Expiration Report graphically displays the suites, current occupancy, and other details including your property's exposure timeline. The exposure timeline displays how much rentable square footage will be lost when leases expire.

The data is populated by uploading the CBRE Lease Abstract. As of December 18, 2014, Lease Abstract versions 9.0 – through 10.8 are supported. To learn more about how to upload the CBRE Lease Abstract, click here to watch an interactive tutorial video.

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STACKING REPORT

STEP 1: Login to Control Panel, hover over Lease Intelligence, and click on Stacking Report.

STEP 2: Select the Building.

STEP 3: The Stacking Report will now be displayed.

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Note: Clicking on one of the Tenants will open up more detailed information.
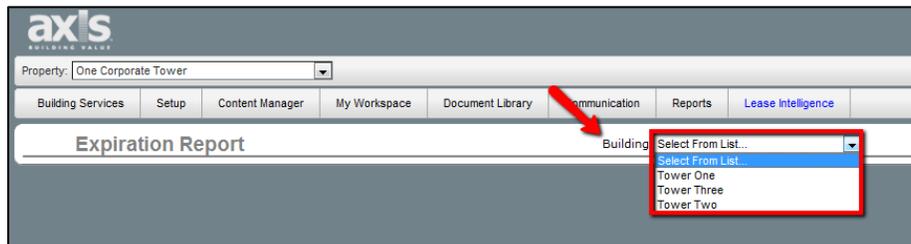
Lease Intelligence – Stacking and Expiration Reports

EXPIRATION REPORT

STEP 1: Login to Control Panel, hover over Lease Intelligence, and click on Expiration Report.
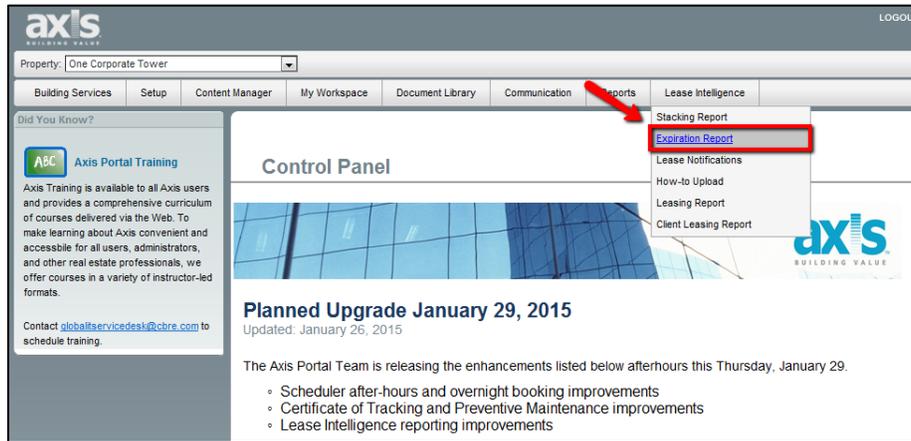
STEP 2: Select the Building.

STEP 3: The Expiration Report will now be displayed, which will list the expiration dates (if available).

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Note: To view the Exposure Timeline, click on Show Exposure at the top of the report.

The exposure timeline will now be displayed, which shows how much rentable square footage will be lost when leases expire.