



SMT

Tower Talk

Spring 2012



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CBRE

Seattle Municipal
Tower
Spring 2012
Holidays & Events

March

11

Daylight Saving
Time Begins

17

St. Patrick's Day

20

Spring Begins

31

Earth Hour

April

6

Good Friday

10, 11

SMT Blood Drive

17

SMT Health Fair

22

Earth Day

25

Earthquake Drill

May

13

Mother's Day

28

Memorial Day

Reclaimed: Artists Working With Recycled or Repurposed Materials



Julia Haack
Tracks 2

Have you ever wondered what happens to old pull tabs, the wire off champagne corks, or that old lathe from a room remodel? Well, wonder no more. You'll find these and many other objects reclaimed by a myriad of artists and put to good use in the form of artworks in the exhibition "Reclaimed: Artists Working with Recycled or Repurposed Materials". The exhibition is on view April 3rd through June 1st, 2012 at Seattle Municipal Tower and highlights 15 artworks by nine artists, all working with recycled or repurposed materials.

Artists included in the exhibition are Ross Palmer Beecher, Evan Blackwell, Diem Chau, Marita Dingus, Julia Haack, Meng Huang, Kate Hunt, Deborah Lawrence and Marie Watt.

The Seattle Municipal Tower Gallery is located at 700 5th Avenue, on the third floor concourse. It is open from 7:00 am to 7:00 pm, Monday through Friday. For more information, please call 206-684-7171 or visit www.seattle.gov/arts.



The City of Seattle Employee Bike Expo

Start biking to work and find out how you can support "Team City of Seattle" at the American Diabetes Association on the May 12th Tour de Cure Ride. Visit all or any of these three locations on **April 11th from 11:00 am to 1:30 pm:**

SMT 3rd floor (at the bottom of the escalators)

- Sign up for the Tour de Cure Diabetes Ride. Join "Team City of Seattle" and help us reach our \$10,000 goal!
- Learn about The City Employee's Bike Commute program and facilities.
- Get a free Zipcar membership.
- For more information on the Bike Expo, contact Eric Mamroth at 684-5420. or eric.mamroth@seattle.gov. For information on the Tour de Cure ride and bake sale, contact Kelly Gonzalez at 684-8542, or kelly.gonzalez@seattle.gov.

City Hall Plaza

Activities at the plaza will focus on "hands on" tools:

- "Bike Commute 101" class presented by Cascade Bike Club
- Basic bicycle repair workshop: fix a flat and adjust your brakes
- Learn how to fit your bicycle for comfort and speed
- Find a bike buddy to help with your first commute to work.
- Try a bike (regular or electric) from the motor pool for your next business meeting – No Charge!



SMT Room 4096

Stop by the Bake Sale benefiting Tour de Cure. Help the cause and take away some delicious treats!

Seattle Municipal Tower Building Staff Directory

Building Management Update



CBRE
Management Office,
Suite 4040

Kurt Sarchet
General Manager

Diane Murray
Real Estate Manager

Carol Dowling
Property Accountant

Karen Parham
Tenant Services Coordinator

Building Engineering Staff

Troy Taylor
Chief Engineer

Bud Blanchard
Assistant Chief Engineer

Kim Rader
Lead Engineer

Steve Sinn
Tom Barnes
Joshua Rice
Allen Keyser
Matt Dixon



Janitorial Daycrew

Bryan Reichert
Sheila Gregorio
Anthony Marabito
Nestor Gutama
Tenagne Teka

IMPARK PARKING

Jeff Cole
Garage Manager
206-628-9042

Energy Conservation Tips

Hooray for Daylight Savings! Springing forward not only means longer days and daylight, it also means less need for artificial light. The lights in SMT represent approximately 25% of energy consumed in the building. So, turning the lights off when not needed can have a big impact. Here are some quick and easy lighting tips:

- **Keep blinds up**
Overhead lights near windows have photocell sensors that dim the lights when sufficient daylight streams through the windows. Keeping blinds partially to fully lowered will prevent the lights from dimming. To reduce energy use and cost, keep blinds up when there isn't direct sunlight coming through your window (except when directed otherwise by building management).
- **Turn them off**
Once upon a time people believed it took more energy to turn lights back on than it did to keep them on, but that isn't true. So, turn off manual light switches in areas not used throughout the day, including cubical task lights, conference rooms, storage rooms, or other areas where there isn't a need for ongoing overhead lighting.
- **Utilize override switches**
If working after hours, even for brief periods, the lighting override switches (one in each quadrant of each floor) can be used for one additional hour of lighting. Ideally utilize the override switch for your quadrant only. If the full hour of lighting is not needed, turn the override switch off prior to the shut-off time.

Thanks for doing your part to reduce energy use and costs in SMT!



SMT Parking Garage – A Non-Smoking Area

Please note that the parking garage at Seattle Municipal Tower is a non-smoking area. Over the past several months, we have seen an increase in smoking in garage areas. As you know, there are designated smoking areas located as follows:

Location (1) is on the stair landing above the 5th and Columbia entrance. Location (2) is ADA accessible and is located on Level Six on the north or Columbia Street side of the building. Both areas are marked with a "Designated Smoking Area" sign.

2011 4th Quarter Results for Work Order Requests

	Total Requests	Average Response Time
Average Response Time – Light Out	188	1 hour 48 minutes
Average Response Time - HVAC hot	15	1 hours 51 minutes
Average Response Time – HVAC cold	71	1 hour 59 minutes
Average Response Time - Plumbing	50	2 hours 51 minutes

*Please note: Work orders for HVAC requests are responded to as soon as they are received, but work orders are sometimes not closed out immediately, so there may be an interval of 1-2 hours between the opening and closing of the work order.

**Seattle Municipal
Tower Building
Retail**

**Seattle Executive
Fitness
588-2225**

**Treasures Gifts &
Sundries
682-9422**

**Key Bank
684-6507**

**Starbucks
622-5789**

**Core Bistro
829-9050**

**Chew Chews
223-0821**

**Bebas & Amigo's
622-7085**

**OMSHO Crysalis
Mini Spa, Body &
Gift
407-3068**

**De La Serna
467-4843**

**Impark Parking
628-9042**

Earthquake Preparedness 2012

The Washington statewide Earthquake Drill will take place on Wednesday, April 25, 2012 at 9:45am. The Seattle Municipal Tower will once again participate in this drill. Tenant participation is optional, but we urge all tenants at SMT to participate. An announcement at the start of the drill will be heard over the public address system and the drill will last for approximately 45 seconds. An "All Clear" announcement will be made at the conclusion of the drill.



When the drill announcement is heard, DROP to the floor, take COVER under a desk or table and HOLD onto the desk or table. Stay there until the "all clear" is given. If a table is not available, your goal is to get low, think "Beneath, Beside, Between!" Sit BESIDE an inside wall or get low and BESIDE heavy furniture. Keep away from windows, bookcases and hanging pictures. Doorways are NOT a recommended safe place to be in an earthquake. It's difficult to stay in the doorway during the shaking and the door often causes injury when it swings open and closed during the shaking. These steps should always be followed in an actual earthquake.

Safety Tips For Being Outdoors In an Earthquake

If you are driving and an earthquake occurs, slow down and stop on the side of the road. Avoid stopping on or under bridges and overpasses, or under power lines, trees and large signs. Stay in your car.

In an earthquake, the area immediately outside a building is the most dangerous place to be; this is called "the danger zone". Bricks, windows, facades and architectural details are often the first parts of the building to fall off. The taller the building, the wider the danger zone.

Remember, by practicing earthquake drills, following quake safety tips and talking about what to do in the event of a real earthquake, you can help to insure your safety if and when an actual event occurs.



Nicer Weather = More Bikes!

The arrival of spring brings the arrival of more bike commuters. Please watch out for bikers on the road and in the garage! Please follow speed limits!



Events at Seattle Municipal Tower

Do you have an upcoming City Sponsored meeting, series of meetings or other City Sponsored events scheduled at SMT that you would like to advertise? We can add your event to the SMT Events Calendar, located at each main entrance in the building. Also, we can add your event to the Axis Portal main page for all to see.

If you have a City Sponsored event or would like more information, please contact Karen Parham at 206-624-7005, or karen.parham@cbre.com.



Mon	Tue	Wed	Thr	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



Unsung Heroes – New Janitorial Night Supervisor

Meet Tatyana Kurkova, our new Night Janitorial Supervisor. Tatyana is from Ukraine and moved to the United States in 1996. She became a proud U.S. citizen in 2009.



Before coming to work at SMT, Tatyana worked at Weyerhaeuser for four years and more recently, as a supervisor at Sea-Tac airport. As Janitorial Night Supervisor, Tatyana oversees 19 other people that do the night-time cleaning at SMT. She's a very hard worker and is proud to be part of the team at Seattle Municipal Tower.

Tatyana is married with three children ages 14, 12 and 7. In her spare time she enjoys being outdoors.

If you see Tatyana in the evenings, make sure to give her a warm welcome!



Helpful Hints – Tips from Security

Reporting Suspicious Behavior

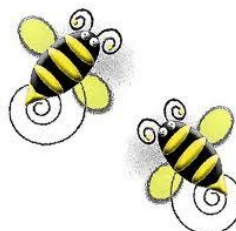
YOU are the eyes and ears for what appears to be “right”! You know what looks correct and what should and shouldn't be in your work area. YOU “have that feeling” when something isn't “right”. Here are some examples of when you SEE SOMETHING, SAY SOMETHING!



- If you see someone taking pictures or video of areas with no apparent aesthetic value (entrances, security posts, gates, security cameras)... SAY SOMETHING!
- If you find abandoned property... packages, suitcases, briefcases, backpacks... even vehicles... SAY SOMETHING!
- If you see people that aren't where they're supposed to be such as in secure or restricted areas...SAY SOMETHING!
- If people are asking questions focusing on sensitive subjects such as camera locations, security schedules or security staff... SAY SOMETHING!
- If you see people without proper or visible identification who are not known... SAY SOMETHING!

Boot Scrapers!

We're happy to let you know that boot scrapers will be installed on every level in the parking garage here at SMT. They will be located to the left of the parking walkway doors into the building. Your help in keeping the SMT clean is much appreciated!



Daylight Saving Time begins on Sunday, March 11th. When you “spring ahead” don't forget to check those batteries in your smoke detectors at home!



Are you one of our retail tenants at SMT that has an ad or coupon you'd like to see in our next Newsletter? Are you a City tenant that would like to advertise a City sponsored event? If so, contact karen.parham@cbre.com in the Building Management office or call 206-624-7005.